

Date:	Assessed by:	Checked by:	Assessment ref:	Last Review date:
25.06.2020				

Description and location of hazard	Who might be harmed	Base control measure	Detail on how base control measure will be carried out	A. Likely severity of injury (1 to 3)	B. Likely Occurrence (1 to 3)	Risk Rating (A) x (B)	Comments / actions
Control of the spread of Covid19 in the FAP building, procedure room, vehicles and on visits	Staff and clients	Physical distancing	<p>Max number of people in each area, details of which can be found on the internal doors. These numbers can only be exceeded by exception and for a short (less than 5 mins) period of time.</p> <p>In circumstances where it is necessary for individuals to work more closely than the 2m, facemasks should be worn. As far as possible the work space should be arranged to ensure individuals are as far away as possible, not face to face, instead try to work</p>	2	2	4	

			<p>back to back or side by side. If this is not possible face masks are mandatory.</p> <p>To avoid the chances of COVID spreading from vet to vet only 1 vet should enter the practice at a time.</p>				
		Equipment	<p>As far as possible keep equipment and vehicles to personal use only.</p> <p>However, where equipment needs to be shared, these spaces should be limited to one person in at a time and wiped down between users with Clinell disinfectant wipes. With special attention placed on highly touched areas, screens and buttons for example.</p> <p>Beware of electrical safety - do not direct contact electrical switches etc with liquid cleaners, where required, turn off before cleaning down.</p>	2	2	4	
		PPE	<p>All PPE that is currently being used in your current role should be maintained and used.</p> <p>When use face coverings, there are no restrictions on that as long as this doesn't interfere with PPE currently being used for your work.</p>	2	2	4	
		Hygiene	<p>Regularly wash your hands for 20 seconds with soap and water.</p>	2	2	4	

			A recommendation would be to wash your hands before and after entering the working area, the toilets and staff rooms. Hand gel is can also be found on the reception desk.				
Lone working	Staff	Revision of Lone working risk assessments under current environment	All lone working should be kept to a minimum following existing guidance. All current building rules in terms of lone working are still in place. Contact your Manager for information	1	1	2	
Stress	Staff	Communicate with Manager/HR/CEO/trained individual	It's perfectly reasonable that you might be feel stressed about coming back in to work after having been away and unused to the new ways of working during the pandemic. If you are feeling forced to come back or worried please talk to your Manager/HR or trained individual about this and they will be able to help.	1	1	2	

Score	3	2	1
Column A: Severity of injury:	Major Injury or death	Injury requiring medical treatment	Minor or no injury
Column B: Likely occurrence:	Regular exposure of several employees to hazard.	Occasional exposure of few employees.	Exposure to hazard very rare.

Risk Score	Response Times	Risk Score	Response Times
9	Immediate cessation of activity until interim controls are agreed and implemented	3&4	Review on change of process or if circumstances change. Provide additional training, supervision and monitoring.
6	Critically examine the areas of exposure in the process and agree timetable for completion of all agreed actions	<3	12 months review (date of next audit). No real changes in procedure required to reduce risk further