

## Langford Veterinary Services Ltd

### Job Description

**Job Title:** Anaesthesia Nurse

**Reports To:** Nursing Manager

#### Job Purpose:

The main purpose of the post is to provide nursing support for the Anaesthesia department. This will primarily require the preparation for and the delivery of anaesthesia under the supervision of a Veterinary Surgeon and the post-anaesthesia care of patients. Other responsibilities will include teaching and supervision of the veterinary and nursing undergraduates, managing the out-patient referral caseload, maintaining patient records, ordering and stock control of controlled drugs and equipment maintenance and service records.

#### Principal Accountabilities:

- To provide specialist nursing support to the Anaesthesia department. Prepare for and assist with delivery of anaesthesia, monitoring of patients under anaesthesia and recovery of patient's post-anaesthesia. This will be under the supervision of a Veterinary Surgeon. To include surgical procedures and procedures such as endoscopy, imaging, MRI, CT and any other procedures deemed suitable by the Anaesthesia Clinical Lead.
- To support the Out-Patient Referral Service. Meet and greet clients, admit patients for procedures (mainly diagnostic imaging, MRI and CT), scheduling appointments and discharging of patients, to include maintaining appropriate records and charging.
- Maintain accurate patient records with regards to clinical notes, treatment, client communication and client/patient information. To include charging for anaesthetics
- Ensure that all procedures and consumables are accurately entered onto patient computer records in order to keep communication records and invoice up to date at all times during their stay.
- Assessment and supervision of veterinary and veterinary nursing undergraduates during clinical rotations. Assessing the students on a daily basis and advising them as necessary. To include discussion of clinical cases under supervision of Veterinary Surgeon.
- Acting as Clinical Coach and Personal Tutor for the Veterinary Nursing Undergraduates.
- Ordering and stocktake of controlled drugs in line with LVS policies.
- Maintenance of anaesthesia equipment and organisation of servicing and repairs in line with LVS policies.

- Maintaining a good working relationship with all team members.
- Communicating in an effective and pleasant manner with clients and colleagues.
- Carry out all other reasonable duties as requested by the line manager.
- To participate within the OOH rota which will include weekends.

### Person Specification

The skills, abilities, experience and knowledge outlined below provide a summary of what is required to carry out this job effectively.

Criteria	Essential	Desirable
<b>Relevant experience, Skills and Knowledge</b> <ul style="list-style-type: none"> <li>• Experienced, registered Veterinary Nurse</li> <li>• Able to carry out veterinary nursing duties as listed above</li> <li>• Confidence and experience in effective handling and restraint of animals</li> </ul>	Yes Yes Yes	
<b>Relevant Qualifications</b> <ul style="list-style-type: none"> <li>• RCVS Listed Veterinary Nurse</li> <li>• Advanced Diploma or similar</li> <li>• VTS anaesthesia</li> <li>• Clinical coach or similar</li> </ul>	Yes	Yes Yes Yes
<b>Communication and Interpersonal Skills</b> <ul style="list-style-type: none"> <li>• Communicating effectively with clients</li> <li>• Ability to work within a team</li> <li>• Ability to act independently</li> </ul>	Yes Yes Yes	
<b>Additional Criteria</b> <ul style="list-style-type: none"> <li>• Flexible approach to work</li> <li>• Interest in advancing own qualifications</li> </ul>	Yes	Yes