

Langford Veterinary Services Ltd

Job Description

Job Title: Oncology Animal Care Assistant

Reports To: Assistant Nursing Manager

Job Purpose:

The main purpose of the post is to assist with organising the clinical activities and the in-patient care within the Oncology Department. This will include owner visits and discharge appointments, assisting with procedures and maintaining equipment. Ensuring a high standard of cleanliness and hygiene throughout all clinical areas. To assist clinicians and nursing staff with the provision of in-patient care, throughout all stages of the patient's treatment. To assist with the setting up and maintenance of rooms and equipment. There is also a requirement for a flexible working pattern and participation in the weekend rota.

Principal Accountabilities:

- Assist the oncology team with clinical procedures and patient handling and restraint
- Maintain a high level of asepsis throughout the hospital including, ward areas when requested, oncology consult and procedures rooms, ensure all areas are adequately stocked with supplies and consumables
- Assist the veterinary nurses with inpatient care, when required, including feeding, walking and cleaning of hospitalised animals
- Assist with in-patient procedures such as bandage changes, imaging, blood sampling, catheter placement, chemotherapy and running lab tests
- Carry out daily/weekly and monthly duties as per checklists, including end of day shutdown checklists
- Maintaining accurate patient records with regards to all clinical notes, treatment, diagnoses, client communication and client /patient information
- Assist with the supervision and training of our veterinary and nursing undergraduates under the direction of the oncology team
- Maintaining a good working relationship with all team members

- Communicating in an effective and pleasant manner with clients and colleagues
- Assist with maintenance of fume hood, assist in drug and equipment re-ordering and maintain adequate stock level
- Assisting oncologists as appropriate, to include assisting with setting up for biopsies (needle, trucut, bone marrow) sedating patients for diagnostic imaging, arranging appropriate recovery/on-going care
- Carry out all other reasonable duties as requested by the Head Medicine Nurse

Person Specification

The skills, abilities, experience and knowledge outlined below provide a summary of what is required to carry out this job effectively.

Criteria	Essential	Desirable
<p>Relevant experience, Skills and Knowledge</p> <ul style="list-style-type: none"> • Practical experience working in a veterinary or animal-based environment • Confidence and experience in effective handling and restraint of animals 	Yes	Yes
<p>Relevant Qualifications</p> <ul style="list-style-type: none"> • Animal Nursing Assistant qualification or certificate in Animal Care • Basic understanding of English language and mathematics 	Yes	Yes
<p>Communication and Interpersonal Skills</p> <ul style="list-style-type: none"> • Communicating effectively with clients • Ability to work within a team • Ability to act independently 	Yes Yes Yes	
<p>Additional Criteria</p> <ul style="list-style-type: none"> • Flexible approach to work • Interest in advancing own qualifications • Eligibility to work in the UK 	Yes Yes	Yes